

2010 El Camino Real #1207 Santa Clara, CA 95050

### **Shipping Instructions**

#### Place your sample(s) in a sturdy box.

Consider leaving a tiny opening in the zip-lock closure of each bag for gas exchange or making tiny holes with a pin. Add some packaging material to the box to prevent samples from spillage and compaction. Do not include ice packs with your samples unless it is really hot outside – put some kind of protective layer around ice in this case. Please send at least 3 oz / 100 gram of solid material for each sample.

# Include a completed Order Form in the package/email it to us.

Make sure that each plastic bag containing a sample is clearly labeled (using permanent ink or a label on the outside of the bag) with a Sample Name that matches the Sample Name provided on the Order Form.

### Ship overnight/2 day delivery\* to:

Veriterra Lab 2010 Fl Camino Real # 1207 Santa Clara, CA 95050

Please ensure that your samples will arrive from Monday to Saturday. Samples will not be processed on Sunday.

## **Email the tracking number (optional)**

To help ensure that your package will be picked up upon its arrival, please email the tracking number to contact@veriterralab.com

\*In general, the sooner a sample arrives, the more accurate assessment results will be. For solid samples 2 day delivery is acceptable in cooler months. For example, USPS 2 day flat rate priority shipping. For warmer months, we recommend next day delivery (overnight) to prevent samples from drying out or going through other changes that will affect the biology. Liquid samples should be always shipped overnight.

#### Best delivery time for samples:

Overnight/next day delivery	Compost tea/extract, unfinished compost, soil where there's a flush of growth.  + in warmer months: finished compost, soil where there's no a flush of growth
2 day delivery (arrives in 2-3 days)	finished compost, soil where there's no a flush of growth (except for warmer months)

Please see rates for popular carriers below:

FedEx Shipping Rates

**UPS Shipping Rates** 

**USPS Shipping Rates** 

Please note: you are responsible for all costs related to the packaging and shipping of the sample material.